

The Novo Nordisk UK Research Foundation (NNUKRF)



Terms and Conditions for Award Holders August 2024

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www.nnukrforg.uk

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The Novo Nordisk UK Research Foundation

Introduction

In this document The Foundation or NNUKRF refers to the Novo Nordisk UK Research Foundation. NNUKRF is an independent charity (number 1056410) whose sole donor is Novo Nordisk Ltd. Although Novo Nordisk Ltd is the sole donor, NNUKRF decides and allocates funding independently in order to fulfil its own independent charitable objectives.

Objectives

- Promoting research into the causes and treatment of diabetes mellitus and publishing the useful results thereof.
- The preservation and protection of the health of the public by educating them and conducting research into the causes and prevention of diabetes.
- The advancement and promotion of education in the treatment of diabetes by members of the medical profession

NNUKRF strategy is to secure benefits for people with diabetes via support for health care professionals by funding research, training and education. Focusing on 'patient facing' health care professionals the Foundation will support research into the causes, prevention and treatment of diabetes and related metabolic disorders. In so doing the Foundation will help to secure the future of diabetes academic health care professionals.

NNUKRF has 3 main funding streams aimed to achieve the objectives set out above:

Fellowships

NNUKRF Fellowships awards are open to all health care professions. Fulltime 3 and 4 year Fellowships or 5 year part time Fellowships are available.

Grants

Grants are awarded for clinical research or clinically relevant research and are intended primarily as finance toward an existing project, a pilot study or small piece of research for researchers early in their career working in the field of diabetes rather than the full funding of projects or salaries of established research workers.

Fund

Fund awards are intended for primary and secondary care nurses and allied health care professionals (eg dieticians, podiatrists etc) working in the UK to help further develop their clinical services through small clinical project awards and through funding for education within the field of diabetes.

The information below applies to all award holders unless otherwise approved by the Trustees of NNUKRF.

Terms and Conditions for Award Holders.

It is the aim of NNUKRF that the projects and activities which it funds should deliver a successful outcome in line with the objectives of the Charity. NNUKRF will endeavour to support all research fellows and award holders to a successful conclusion of their award.

1 The Award

1.1 The Award Holder and Host Institute must ensure the award is conducted in accordance with the application and these Terms and Conditions

1.2 The Host Institute is responsible for all costs and activities associated with employment or engagement of all individuals who perform work in relation to the award.

1.3 NNUKRF is solely a provider of funding. NNUKRF is not an employer or sponsor of any research.

1.4 Any changes to the Awards must be approved by NNUKRF, including changes to consumables. NNUKRF should be contacted in the first instance before any changes are made.

1.5 The award is not transferable to another person.

1.6 Where research projects funded by NNUKRF are randomised controlled trials the protocol and other data must be published on a publicly accessible website such as www.clinicaltrials.gov

1.7 Research using animals funded by NNUKRF must follow NC3Rs guidance and adhere to the NNUKRF Research Involving Animals Policy.

1.8 Award holders are expected to comply with all appropriate legislation and guidance in the conduct of their research, including but not limited to the Declaration of Helsinki, the Medicines for Human Use (Clinical Trials) Regulations 2004 (and subsequent amendments), the Tissue Act 2004, Good Clinical Practice and the Research Governance Framework 2nd Edition. For further advice on regulatory compliance please contact the Foundation or the local Research and Development Office of the host organisation.

1.9 NNUKRF Research Fellows are encouraged to attend scientific and medical meetings relevant to their work and to submit their work for presentation. NNUKRF may support the costs of attending such meetings. Research Fellows should approach NNUKRF in the first instance. Research Fellows may apply for support for 1 national meeting per year and 1 international meeting over the duration of the Research Fellow Award

2 Financial rules

2.1 Payments of awards will be made according to the type of award.

Grant Awards will be paid in advance.

Fund awards will be paid in advance.

Fellowship Awards will be paid annually in advance for salaries and in arrears for consumables.

2.2 Awards cannot be transferred to other projects or other persons.

2.3 Any part of an award that is not used as described in the application or which is not used as planned or agreed by the Trustees of NNUKRF must be returned to the Foundation.

2.4 Financial rules for jointly funded projects may vary and applicants for these awards should contact NNUKRF for clarification.

2.5 All invoices must contain a breakdown of the expenditure (including breakdown of consumables where applicable), name of the recipient of the award and dates.

2.6 Invoices will only be accepted from Host Institutions. Payments for awards cannot be made to personal accounts.

2.6 In the event of early termination or cancellation NNUKRF will require the Award to be repaid partially or in full.

2.7 NNUKRF will not be liable for the payment of any amount in addition and above those set out in the Award Letter. The host Institution will be liable for any expenditure incurred in connection with the Award and in excess of the Award.

2.8 NNUKRF will not fund indirect costs (such as infrastructure, buildings and equipment) or directly allocated costs (such as supervisor time).

2.9 NNUKRF will not meet additional costs due to the apprenticeship levy (<https://www.gov.uk/government/publications/apprenticeship-levy-how-it-will-work>)

2.10 NNUKRF does not expect any supply in return for the consideration awarded to the recipient of the award. In this regard and with regard to section 5.7 of Education and vocational training (VAT Notice701/30) – GOV.UK(www.gov.uk) which states “Generally research is outside the scope of VAT when it is funded by either the public sector or by the charitable sector for the wider public benefit” VAT is not chargeable on awards.

3. Progress Monitoring and Publications

3.1 Fellowships: To ensure satisfactory progress toward the charitable objectives of NNUKRF, Research Fellows are required to give one presentation per year and to provide an annual progress report and plan/objectives for the coming 12 months and budget report. The progress report should list project milestones and should report progress against these milestones.

NNUKRF may offer to fund additional training and support, in consultation with the Research Supervisor who should discuss specific requirements with NNUKRF. NNUKRF reserves the right to with-hold payments where progress reports are not made available in a timely fashion or where progress is unsatisfactory and/or the research project is likely to fail.

Progress reports must be sent to ukresearchfoundation@novonordisk.com

3.2 Grants: A final report is required, sent to ukresearchfoundation@novonordisk.com

A published article of the work may be submitted instead if one is available.

3.3 Fund: For clinical projects final reports are required and if the project lasts more than one year annual reports are required. For courses and meetings a report is required at the end of the course or module funded by NNUKRF or the within 3 months after the meeting. Failure to submit a report may lead to any future applications being rejected. Reports must be sent to ukresearchfoundation@novonordisk.com

3.4 Holders of fellowships or research awards are encouraged to publish their work in peer reviewed journals, and as abstracts and as posters at relevant scientific and clinical meetings. NNUKRF will not attempt to influence the content or substance of manuscripts but copies of all published work arising from NNUKRF supported projects should be sent to NNUKRF for their records.

3.5 The Foundation recommends award holders to adopt the principles recommended in the CONSORT statement for publishing randomised controlled trials ([The CONSORT statement: revised recommendations for improving the quality of reports of parallel-group randomised trials - ScienceDirect](#)) and also to consider ORBIT (Outcome Reporting Bias in Trials project Reporting of Clinical Trials: A Review of Research Funders Guidelines. K Dwan, C Gamble, P R Williamson, DG Altman. *Trials* 2008, 9:66, [Reporting of clinical trials: a review of research funders' guidelines | Trials | Full Text \(biomedcentral.com\)](#)) when reporting their research.

3.6 All published material must acknowledge the support of NNUKRF and partner funders where appropriate.

3.7 NNUKRF holds one meeting per year where fellows present their work and/or planned research activities. Current fellows are requested to attend. The meeting is attended by the Board of Trustees and guests as may be appropriate, for example with joint funded projects. The Foundation will reimburse expenses incurred to attend this meeting.

3.8 NNUKRF supports the AMRC policy for open access to research. Recipients of awards may apply to the Foundation to provide funds to support the payment of article processing charges (APCs).

3.9 Any significant or major changes to the award must be submitted to NNUKRF for approval by the Trustees.

4. Intellectual property and technology transfer

4.1 The Foundation will not claim ownership or benefit of intellectual property arising from its' awards. The policy of the Foundation is that responsibility for the protection and exploitation of research funded by the foundation rests with the organisation receiving the funding.

4.2 Jointly funded Awards may have different requirements regarding the ownership of benefit from intellectual property.

5. Confidentiality and Data Protection.

5.1 Please refer to the NNUKRF Data Protection Policy to see how your data will be used.

5.2 NNUKRF will reserve the right to use information about the awards of the NNUKRF in its materials and publicity. Wherever possible this will be done with the approval of the award holder or supervisor.

5.3 By accepting an Award you agree to your name, image and award being used by the Foundation on the website, social media and used in materials to promote the Foundation.

5.4 By accepting an award from NNUKRF the award holder agrees that information concerning the amount, the type of award, the name of the host institution, the award holder and supervisor can be submitted to the Association of Medical Research Charities as part of their annual data collection and can be used by the Foundation for information and promotional activities.

Other Information

The Foundation wants all the research that it funds to reach a successful conclusion and for the Fellows that it supports to have rewarding experience. Award holders are welcome to contact NNUKRF at any time with queries or questions or for advice and support.

Partnership and Joint Awards

NNUKRF may elect to offer jointly funded awards or to enter partnerships with other funders. This may lead to changes and alterations to the Terms and Conditions. Any changes or additional requirements will be listed in the Award Letter.

National Institute of Health Research (NIHR) Partnership Status

The Foundation has partnership status with the NIHR. This means that clinical research projects supported by the Foundation are automatically adopted and have access to the infrastructure of the NIHR Clinical Research Networks. All fellowship and grant award holders are encouraged to register their projects on the research portfolio of the NIHR Clinical Research Networks and to provide updates as required by the NIHR.

Thesis

The Foundation requests that Research Fellows provide the Foundation with a copy of their final thesis. The Foundation will meet the additional cost of an extra copy. The Foundation may place an electronic copy on its website with permission from the Research Fellow.